

SWAB MASTER LTD.
SAFETY MEETING
MONDAY, DECEMBER 7, 2020

Attendance: Garth Smith, German Silva Chavarin, Andre St. Germain, Wally Stewart, Hong Zhong Guo, Jim Harpell, Farley Schellenberg, Stacy Kuzel, Branden Smith, Starla Smith

Meeting called to order at 1:05 pm

Wildlife Awareness Training Level 2 was completed by all in attendance via Zoom with Instructor Kim Titchener. Practical portion included removing safety from inert bear spray and spraying for 2 seconds. Certificates were emailed after the course.

Discussion: Read over last month's meeting minutes

- Hong is wanting PTO hours documented for the hydraulic rigs (9, 15). Also, engine hours need to be documented somewhere, as the Keep Truckin app does not have a specific place besides a comment. It was decided that columns would be added to the KM sheets for PTO and engine hours.
- Read Taqa HSSE Lessons Learned - Hydrovac Boom contact with Overhead Powerline

October Incident

Witness statements and incident report was read to all employees.

Lessons learned –

- ANY accident requires Garth to be called and then 911 (this did not happen until Garth was on scene).
- Changing weather conditions should have been discussed prior to leaving work site. Alternate routes should have been considered/ possibly leaving equipment at site and picking up later/calling the road report to understand what the road conditions were like.
- Prevention of Tank Truck Rollover video was watched by all in attendance.

Suncor Onboarding

- A scope of work was read, Suncor training will need to be completed once badge numbers are assigned. At least 4 courses will be required. As well, industry courses required for work at Suncor are CSO, H2S Alive, First Aid, Wildlife Awareness Level II.
- Rig 15 will be gone through and prepared for Suncor contract.

Training

- New hire training sheets must be checked off by Operator and other staff that are training new employees and turned into office when complete.
- Operators please make sure Rig assistants timesheets are filled in completely
- Logs – Please hand in or email weekly

House Keeping

- When greasing equipment have a rag with you to keep things clean – wipe up excess grease so it does not track all over
- Clean up wash bay after use, pails, drip trays etc. Do NOT use the clean wash bay pails for your oily stuff, there are pails out back for oil purposes.

Meeting adjourned at 2:15 p.m.